

**TOWN OF SARANAC
BOARD MEETING
December 15, 2025**

The meeting was called to order at 6:00 PM by the presiding officer at the
Town of Saranac Town Hall

<u>MEMBERS</u>	<u>PRESENT</u>	<u>ABSENT</u>
Timothy R. Napper, Supervisor	X	
Michele Petrashune, Councilor	X	
Tracy Eggleston, Councilor	X	
James Terry, Councilor	X	
Conner Perry, Councilor	X	

Also in attendance: Steve McKenzie, Ray Leduc, Josh Eggleston, Louis Plante, Lisa Racette & James Bassett.

1. **Pledge of Allegiance**
2. **This meeting is being recorded.**

3. **General Questions, Comments, Petitions from the Floor** – Councilor Petrashune requested we take a moment of silence for the passing of Keith Cringle.

4. **Correspondence**
 - A.
 - B.
 - C.

5. **Supervisor's Report**

A. Animal Shelter Contract – **Resolution 138-2025 – Motion was made to authorize the Supervisor to sign the contract with Tri-Lakes at \$3280 for the year. Motion by Tracy, second by James – All in favor.**

B. Mortgage Tax Report –

The Supervisor indicated that the most recent mortgage tax was approximately \$16,000. The earlier payment was over \$24,000 so we did have approximately \$5,000 more than the budget amount. The Supervisor was curious as to why the two amounts were so different.

C. Charter Franchise – The most recent Charter payment was down slightly. This appears to be a trend and has been going on for some time.

D. Training—Wayne & Roger – Due to the labor shortage at the highway we have now had Wayne & Roger trained in mining so they can assist the highway in getting adequate amounts of sand. The Supervisor indicated it seemed unusual that the initial training was for only 4 hours, but the highway personnel have been receiving 8 hrs. of training each year for renewal. The highway Superintendent indicated that there were additional topics covered. The board would like clarification as to what is actually required for training.

E. Furnishings—Town Hall – As earlier discussions had indicated that freight charges for furnishings could be very substantial, other alternatives have been sought. Ray LeDuc Sr. has indicated he would be able to provide custom-built wooden desks for both the Supervisor and his Secretary at a cost of \$1,500 each. As we have previously researched

prices with enormous freight charges the board indicated that this seemed an appropriate alternative. **Resolution 139-2025 – Motion for Ray LeDuc Sr. to build 2 desks for the Supervisor and his Secretary at \$1,500 per desk. Motion by Tracy, second by Conner. All in favor.**

F. Damage to Sand/Salt Building – Due to the number of recent claims it has been suggested that the damage to the sand/salt shed building be paid for out of pocket. The Supervisor has reached out to Park Lane for guidance as to how to address the damage. It is felt we will be able to handle the repair in house.

G. Assessor Update – The Supervisor indicated Glen is finding there is a significant backlog of paperwork which needs to be dealt with. The County does plan to have someone here assisting Glen one day a week for the foreseeable future.

H. Appointment of Ben Gadbois to the BAR for 5 year term 9/30/25-9/30/25 –

Resolution 140-2025 – Motion was made by Tracy, second by James to reappoint Ben Gadbois to the BAR for a 5 yr. term 9/30/25-9/30/2030. – All in favor.

I. Agreement to Buy out for Retirees – **Resolution 141-2025 – The Town of Saranac hereby agrees to pay Dana Monty a health insurance buyout of \$10,000 per year beginning in 2026 until 2033 in exchange for him agreeing to forgo health insurance through the Town's insurance carrier. Motion by Tim, second by Tracy – All in favor.**

J. Local Law setting Grievance Day – The Supervisor asked the board if they wanted to consider moving grievance day back to the same day as specified by the state. The board was agreeable in changing the date as long as Glenn Cutter concurred.

K. Bowen Rd. Elec – The electric service to the 184 building has been upgraded.

L. Web .gov – We have applied for the .gov website, the response time was within 10 days, we are now beyond the 10 days and have not received confirmation as of yet.

M. Williamson Law – **Resolution 142-2025 - Motion was made to authorize the Supervisor to sign the contract with Williamson Law. Motion by Michele, second by James – All in favor.**

6. Highway

A. Personnel reclassifications – Evan Boyd Jr. has indicated he will be leaving our employment this week.

B. Winter conditions- Sand inventory – The sand/salt building has not been full yet this season. The staff has been using an above normal amount due to severe winter conditions. Weather permitting sand is still being hauled.

C. Statement on use of master switches – Recently a requirement for the Highway workers to sign indicating they understand that master switches needed to be used. The Supervisor and Councilor Eggleston recently checked and out of the 6 vehicles checked the switch had only been used on one. The insurance company insist that working switches be in place and used.

D. Use of “Hot Shots”- It has been reported that additional salt has been added to the sand/salt mixture on loads of sand. This practice is not authorized, and any use of additional salt must be authorized.

E. – Mirror damage – A Town resident had indicated his mirror on his truck was damaged by a town plow truck. The two town employees in the truck stated that they did not damage his mirror. The resident indicated that he did not actually witness the damage but assumed the plow truck did it because they were in the area.

Resolution 143-2025 – Motion was made not to pay for the damage as there was no concrete evidence that our truck was responsible. Motion by Tracy, second by Conner – Roll call taken.

Roll Call

Michele Petrashune - abstain

Tracy Eggleston – aye

James Terry – aye

Conner Perry – aye

Tim Napper - aye

7. Reports

A. Town Clerk – **Resolution 144-2025** – Motion to accept the Town Clerk's monthly report for the month of November 2025 – Motion by James, second by Conner – All in favor.

B. Water districts – The PFA testing will continue at \$900 per sample which will continue to affect the finances of the water districts.

a. Redford-

b. Standish –

c. Saranac –

C. Town Crier –. Articles were due last week

D. Tax Collector –

E. Assessor –

F. Code Officer – Ray has completed his training on new codes. It is expected he will have some proposed revisions at a later meeting.

G. Dog Control Officer – Both reports were returned with satisfactory ratings.

H. Community Outreach program –

I. Building –

J. Historian –

K. Recreation -

a.

b.

c.

L. Capital projects –

8. Resolution 145-2025 - Authorization to Pay Audited Warrant dated December 15, 2025. Motion by James, second by Conner – all in favor.

9. Resolution 146-2025 Accept the minutes of the previous meeting dated November 17, 2025. Motion by Tracy, second by James – all in favor

10. Resolution -2025

11. Executive Session:

12. Other

13. Unfinished Business

14. New Business

15. **Questions, Comments, Petitions from the Floor** – The Supervisor sent out thanks to Councilor Petrashune and Councilor Terry for their services on the Town Board.

16. **Adjournment - @ 7:00 PM – Motion by Tracy, second by Conner – all in favor**

Organizational & Board Meeting January 5th, at 6:00 PM at Town Hall
Board Meeting January 26th, at 6:00 PM at Town Hall

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Debbie Pellerin".

Debbie Pellerin

Town Clerk